



The Old School House
37 Green End Road
Sawtry
Huntingdon
PE28 5UY

Tel: 01487 831771
Office Open 9.00 – 1.00 Mon – Fri
E mail: clerk@sawtry-pc.gov.uk
www.sawtry-pc.gov.uk

TO MEMBERS OF THE COUNCIL:

These are the minutes of the **MEETING OF THE FULL PARISH COUNCIL** on **Wednesday, 13th July 2022 at 7.30 pm** in the Old School Hall for the purpose of transacting the following business.

77/22	Apologies for Absence – Cllr Poole, Cllr Sanderson
78/22	To Approve Minutes Dated 8 th June 2022 and 22 nd June 2022 Cllr Potter proposed Cllr Tuplin seconded – all in favour
79/22	Matters Arising From Previous Minutes (for information only) none
80/22	Members' Declaration Of Interest for items on the Agenda: Cllr Gadsby - 83/22 5.
Public forum – meeting suspended. If residents of Sawtry wish to speak on any item on the agenda (max 3 mins) the meeting will be suspended for a 10 minute open forum. If you wish to speak you must inform the Clerk or the Chairman at least 24 hours before the meeting.	
81/22	<p>To Receive Reports From Representatives Of Outside Bodies:</p> <ol style="list-style-type: none"> District Council – Cllr Martin – currently moving very slowly, and nothing due to change any time soon, however worth noting that the Council tax rebate of £150 is for bands A-D, Clerk will put out a reminder on our Facebook page. District and County Council – Cllr Bywater There have been a number of highways visits, Gidding Road is on the plans to be refurbished, but wont start repairing until the building works have completed, there has been lots of repairs to the pathways and roads, and contractors have been returning to repair work already carried out as the previous repair work was not carried out to the correct standard. The general public still need to continue reporting any potholes or damages through the County Council website. Also worth noting funding is there for Pensioners facing difficulty - Contact details for government funding re any pensioners in financial difficulty Runs out in September... Apply through Age Uk 01223 221929 Hsf@ageukcap.org.uk
82/22	<p>To Receive The Chairman's Report :</p> <p>Special thanks to Cllr Laxton who has served the Parish Council for over 40 years. Great to see some of the special events that have taken place over the last few weeks, the Carnival was a fantastic day with great music and food, Sawtry Carnival team did a wonderful job, Also sports 4all which was another huge success in the village, with a great turnout and was well supported special thanks to Nona and CARESCO. It was also noted that this could possibly be the last sports 4all day unless a volunteer could be found to take on the duties.</p>
83/22 Committees	<ol style="list-style-type: none"> To Agree Any Changes to Committee Membership – Cllr Morgan will join the planning Committee and Cllr Bingham will join the Communities
To Receive And In So Far As Required, Ratify Recommendations Contained In The	

	<p>Minutes Of The Following Committees (as listed):</p> <p>2 Amenities Committee – 15th June minutes - approved</p> <p>2.1 Set up working Party to look at Accessibility around the village – Cllr Bingham to look into setting up.</p> <p>2.2 Ex Servicemen’s working party – Update Cllr Potter see Appendix 1 below</p> <p>2.3 .To agree increase to £600 from £400 annual budget for Planters and to agree new Planter at Gidding Road end, once sign has been replaced (potential spare planter at the old school hall – will need to check size). – Cllr Sanderson – Cllr Potter Proposed Cllr Mulcrone seconded all in favour.</p> <p>2.4. Approve Signage St Judiths Field Gate - £194 Cllr Whittaker – Cllr Martin proposed slight alterations to the wording before approving</p> <p>2.5. Approve Signage Children Crossing Green End Road £350-£500 as no funding from County Council – Cllr Whittaker, Proposed by Cllr Gadsby seconded by Cllr Mulcrone all in favour.</p> <p>2.6. Approve Quote St Andrews Cemetery, now confirmed will flatten ant hills £284+VAT , Proposed Cllr Martin, seconded Cllr Tuplin all in favour</p> <p>2.7. Approve Dog Bin at Archers Wood entrance £292 including VAT Caretakers able to install– Woodland Trust happy with this. – Proposed by Cllr Gadsby seconded Cllr Mulcrone all in favour</p> <p>2.8. Discuss approval to order red K6 Phone box plus Defibrillator £4150 plus VAT, 10-12 weeks wait time. To reconnect electricity quote received £3643.20 including VAT or go for Battery Defibrillator 5 year lifespan £2205 (single set of pads, 2nd set of pads £95) plus VAT – awaiting reply from CC for siting permission for the red K6 phone box - previously circulated - Cllr Mulcrone, The council agreed to the K6 redbox and to reconnect the electricity supply, pending planning approval for the K6 redbox, clerk to seek planning permission. Proposed Cllr Gadsby seconded Cllr Mulcrone all in favour.</p> <p>2.9. Approve 2 Noticeboards for the Allotments £123 each – Cllr White, Cllr Gadsby proposed, Cllr Mulcrone seconded, all in favour</p> <p>2.10 Shelter at Skatepark – to be repositioned or removed – due to be repainted cost £572.60 work due to start w/c 11/07/22, Painting of the Youth Shelter will go ahead as per our standing order process.</p> <p>2.11. Install 3 Litter bins – 2 for St Judiths and 1 Gidding Road – Current quote £855, option for Caretakers to install. Clerk advised Caretakers will install the 3 litter bins, the Litter bin for Gidding road will be placed by the current noticeboard – Proposed by Cllr Gadsby seconded by Cllr Mulcrone all in favour</p> <p>3. Community Committee – 15th June minutes approved</p> <p>4. Finance and General Purposes Committee – 22nd June Minutes approved</p> <p>5. Planning Committee – 8th June – minutes approved</p>
84/22 CIL Funding	<p>CIL Funding – HDC accepting requests for funding from 4th July 2022 – Cllr Martin Cllr Martin will put in an application to apply for CIL funding for between £50,000 and £100,000 For the Greenfields development, Cllr Martin will contact the HDC to check for funding process.</p>
85/22	<p>Finance:</p> <p>To note net summary of accounts as at 31st March 2022 – previously circulated</p> <p>To note bank reconciliation as at 31st March 2022 – previously circulated</p> <p>Annual Governance and Accountability return (AGAR) 2021/22 completed – sent to External Auditor, awaiting response.</p> <p>1st Quarterly Budget – previously circulated</p>

86/22	To Approve On-line Payments: all approved				
	Payable to	For	Net	VAT	Gross
	Staff	Wages/Salaries for 6 people –	4867.07		4867.07
	HMRC Cumbernauld	Tax & NI –	1451.01		1451.01
	LGSS	Pensions –	1270.22		1270.22
	KCOM Internet	Utilities	45.00	9.00	54.00
	HDC	St Andrews Rates	81.00		81.00
	Integrity Team	Wi fi in the hall	30.00	6.00	36.00
	CDS Group	Cemetery	1200.00	240.00	1440.00
	AXIS M&E Consulting	GreenFields Consultancy	3610.00	722.00	4332.00
	3C shared Services	Greenfields – building control fees	1400.00	280.00	1680.00
	K Cooper Motors	Van fuel bill 18-06-2021 to 28-03-2022	733.38		733.38
		TOTAL	14687.68	1257.00	15944.68
87/22	Date of Next meetings	Planning Committee 7.00pm 27 th July Full Council 14 th September 2022 Community Committee 21 st September 7.00pm Amenities Committee 21 st September 7.45pm Finance and General Purposes Committee 28 th September 7.30pm (or 7.00pm if no planning)			

Steve Browning
 Clerk to the Council/Proper Officer
 19/07/2022

Appendix 1 – Report from the Working Party Committee held on 13th July 2022

NOTES OF THE WORKING PARTY FORMED TO INVESTIGATE THE FUTURE USE OF THE CARPARK OFF BELGRAVE SQUARE

Members present at meeting on 13 July 2022: Councillors Potter, Tuplin, White and Morgan.

Background: The lease between Sawtry Parish Council (SPC) and the Trustees of the Working Men's Club (the 'Club') expired on 31 March 2018. The lease enabled the Club to rent the carpark owned by SPC subject both to the payment of a peppercorn rent and to the maintenance upkeep by the Club. For the past three years, SPC has sought to increase the rent towards current commercial levels. Temporary arrangements were created for a modest increase in rent, and two payments appear to have been made by the Club in that period.

The lengthy correspondence between SPC and the Club has proved difficult and inconclusive. The Club asserted that it was unable to afford large increases in rent and raised many side issues relating to the carpark boundaries, footpaths, and the access from Gidding Road. Progress was hampered by the unwillingness of the Club to publish accounts or to clarify its legal status: the original trustees are now deceased and the Club sometimes refers to itself as 'Sawtry Sports and Social Club'. Questions have also been raised as to whether the Club has fulfilled its maintenance obligations.

Discussion: One option for SPC would be to seek a lease for some £150 rent per annum with the Club retaining responsibility for maintenance of the park. This legal agreement could be difficult and costly to achieve with no certainty that the terms would be fulfilled. Of course, SPC has full title of the car park (Land Registry number CB159461) and is under no obligation to enter into any business agreement with the Club.

In view of the doubt over the Club's status, its unhelpful correspondence, and the paltry annual rental expected, the members felt that SPC should now open up the car park for general community use without charge. In some ways, this should benefit the Club as it seems unfair that rent should be expected when all other users currently park free.

Recommendation: The members suggest that SPC allocates its car park for community uses: free parking initially, with other possible uses considered in due course. Professional advice should be obtained regarding SPC's responsibility for maintenance and any public liability. Other aspects might be clarified such as the exact boundaries of SPC's title and the right of access into the car park from Gidding Road. These points could be discussed at future Amenities and Full Council meetings.