

Minutes of the Full Council meeting held on February 10<sup>th</sup> 2021

Present:

Cllrs Tuplin, Whittaker, Alexander, Custance, Gadsby, Laxton, Huntingdon, Martin, Mulcrone, Parkes, Poole, Potter, Rose, Smith, Parkes

District/County Cllr Bywater

The Clerk and Assistant Clerk

One member of the public

4.21	Apologies for Absence – none
5.21	To Approve Minutes Dated: December 9 <sup>th</sup> 2020 – attached January 20 <sup>th</sup> 2021 – attached Approved
6.21	Matters Arising From Previous Minutes (for information only) – Community Committee – Cllr Tuplin updated the meeting on the re-opening of the Leisure Centre – CMAT intend to open as soon as it is possible F & GP – after the foodbank left the Old School Hall, Cllr Tuplin offered the hall to the Doctor’s Surgery as a vaccination hub, this was not taken up
7.21	Members’ Declaration Of Interest for items on the Agenda: None
Public forum – no-one wished to speak	
8.21	To note vacancy due to resignation of Ron Thompson – noted. The vacancy is currently being advertised and it is hoped to be able to co-opt at the March meeting.
9.21	To Receive Reports From Representatives Of Outside Bodies:  District Council – Cllr Tuplin: Attended the Development Management Committee and Full Council. Cllr Tuplin has advised the cabinet member for planning of the concerns regarding drainage of the approved Glatton Road development and has asked that Anglian Water give assurances that the drains can deal with foul water from the site. It was noted that the appeal submitted by Larkfleet Developments for the original application for this site is in progress.  District and County Council – Cllr Bywater:  County Council: Full Council agreed to increase Council Tax by 1.99% and the Adult Social Care element by 1%. The impact on the budget of Covid is not yet known. Cllr Bywater is pressuring government via MPs regarding the low education funding. Flooding – Cllr Bywater has submitted a report to Anglian Water regarding the current and historic flooding issues for Sawtry. Shailesh Vara MP has agreed to write to the Chief Executive of Anglian Water in support of the requirement for a survey to pinpoint the problems and to identify who is responsible. Residents are encouraged to report any incidents regarding foul water/sewerage to Anglian Water.  District Council: The application for MOTO services on Toll Bar Way is on the agenda for the Development Management Committee on Monday, February 15 <sup>th</sup> . Cllr Bywater supports the application

	<p>in general but has raised concerns regarding the parking of lorries around the area if the parking facility is full and he has requested a budget for yellow lines around the site is included in the conditions.</p> <p>Cllr Bywater left the meeting.</p>																																																																										
10.21	<p>To Receive The Chairman's Report:          Attended a site meeting regarding flooding with Cllr Bywater and others. It is hoped that things will now start to improve although it is appreciated that it will take some time.          Cllr Tuplin has received lots of praise for the Christmas tree on The Green which looked wonderful. Thanks to the Councillors involved.</p>																																																																										
11.21	<p>Planning</p> <ol style="list-style-type: none"> <li>1. Jointly Funded Minor Improvement Bid for a pedestrian crossing on The Old Great North Road – Cllr Alexander will speak to Highways as there is a difference of opinion regarding the speed limit on The Old Great North Road. Cllr Tuplin will attend the panel meeting on February 24<sup>th</sup>.</li> <li>2. Neighbourhood Plan update – Cllr Potter advised that he will present a written report to the Planning Committee on February 24<sup>th</sup>.</li> </ol>																																																																										
12.21	<p>Finance:</p> <ol style="list-style-type: none"> <li>1. Summary of Receipts and Payments as at December 31<sup>st</sup> – noted, filed separately</li> <li>2. Bank reconciliation as at December 31<sup>st</sup> – noted, filed separately</li> <li>3. To note completion of interim internal audit – report referred to F &amp; GP Feb 24<sup>th</sup></li> <li>4. To agree renewal of Parish Van insurance – two quotes received: 1.Came &amp; Co (Broker) – with MS Amlin - £598.24, and 2.Zurich (current insurer) - £479.34. It was agreed to continue with Zurich as there had been no problems and the quote was cheaper.</li> </ol>																																																																										
13.21	<p>To Approve On-line Payments and to formally approve January Payments (attached at Appendix 1) – approved</p> <table border="1"> <thead> <tr> <th>Payable to</th> <th>For</th> <th>Net</th> <th>VAT</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td colspan="5"><b>BACS – payable on 15 February</b></td> </tr> <tr> <td>Staff</td> <td>Wages/Salaries for 6 people</td> <td>4897.20</td> <td>0.00</td> <td>4897.20</td> </tr> <tr> <td colspan="5"><b>BACS – payable on 22 February</b></td> </tr> <tr> <td>HMRC Cumbernauld</td> <td>Tax &amp; NI</td> <td>1427.16</td> <td>0.00</td> <td>1427.16</td> </tr> <tr> <td>LGSS</td> <td>Pensions</td> <td>1473.07</td> <td>0.00</td> <td>1473.07</td> </tr> <tr> <td colspan="5"><b>Direct Debits – various dates</b></td> </tr> <tr> <td>Eclipse Internet</td> <td>Utilities</td> <td>14.95</td> <td>2.99</td> <td>17.94</td> </tr> <tr> <td>British Gas</td> <td>Maintenance Agreement</td> <td>81.30</td> <td>16.26</td> <td>97.56</td> </tr> <tr> <td>Zoom video communications inc</td> <td>Office expenses – zoom meetings</td> <td>11.99</td> <td>2.40</td> <td>14.39</td> </tr> <tr> <td>ID</td> <td>Mobile phone contracts</td> <td>6.00</td> <td>0.00</td> <td>6.00</td> </tr> <tr> <td>British Gas</td> <td>Maintenance Agreement</td> <td>81.30</td> <td>16.26</td> <td>97.56</td> </tr> <tr> <td colspan="5"><b>Invoices – BACS payable on February 11<sup>th</sup></b></td> </tr> <tr> <td>Canalbs ltd</td> <td>Internal Audit</td> <td>136.50</td> <td>0.00</td> <td>136.50</td> </tr> </tbody> </table>					Payable to	For	Net	VAT	Gross	<b>BACS – payable on 15 February</b>					Staff	Wages/Salaries for 6 people	4897.20	0.00	4897.20	<b>BACS – payable on 22 February</b>					HMRC Cumbernauld	Tax & NI	1427.16	0.00	1427.16	LGSS	Pensions	1473.07	0.00	1473.07	<b>Direct Debits – various dates</b>					Eclipse Internet	Utilities	14.95	2.99	17.94	British Gas	Maintenance Agreement	81.30	16.26	97.56	Zoom video communications inc	Office expenses – zoom meetings	11.99	2.40	14.39	ID	Mobile phone contracts	6.00	0.00	6.00	British Gas	Maintenance Agreement	81.30	16.26	97.56	<b>Invoices – BACS payable on February 11<sup>th</sup></b>					Canalbs ltd	Internal Audit	136.50	0.00	136.50
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	AGE Electrical Services Ltd	Concrete base, meter cabinet and ducting on The Green	1050.00	210.00	1260.00
	S Robinson (PC Technical)	12 month Maintenance Plan	390.00	0.00	390.00
14.21	For referral to Committees:				
	<ol style="list-style-type: none"> <li>To consider contacting again HDC Enforcement regarding planning applications for 20 Green End Road, and behind The Bell</li> <li>Request from resident to consider yellow lines outside doctor's surgery</li> <li>Flooding – update on local events</li> <li>To consider policy for response to future flooding incidents</li> </ol>		Planning Committee – February 24 <sup>th</sup>		
	<ol style="list-style-type: none"> <li>To consider interim internal audit report</li> <li>To consider policy for provision of services/amenities if not provided by the statutory authority</li> <li>Review of Councillors Register of Interests</li> </ol>		Finance and General Purposes Committee – February 24 <sup>th</sup>		
	<ol style="list-style-type: none"> <li>Request for memorial bench</li> <li>Non-member use of fishing lake</li> <li>Village planters</li> <li>Overgrowing vegetation and hedges – to consider maintenance programme</li> </ol>		Amenities Committee – March 3 <sup>rd</sup>		
15.21	Next meeting	March 10 <sup>th</sup> at 7.30pm			

Appendix 1:

January 2021 payments:

Payable to	For	Net	VAT	Gross
<b>Salaries – payable on Jan 15</b>		<b>4907.37</b>	<b>0.00</b>	<b>4907.37</b>
<b>BACS – payable on Jan 22</b>				
HMRC Cumbernauld 21 – plus month :10 - Jan,	Tax & NI	1428.67	0.00	1428.67
LGSS SawtryParishCouncil/Jan/00242	Pensions	1478.52	0.00	1478.52
<b>TOTAL</b>		<b>2907.19</b>	<b>0.00</b>	<b>2907.19</b>
<b>Direct Debits – various dates</b>				
Eclipse Internet	Utilities	14.95	2.99	17.94
HDC	Rates – St Andrews	81.00	0.00	81.00
N Power	Electricity – House			
N Power	Electricity – Hall	165.54	8.28	173.82
N Power	Gas – House	45.10	2.28	47.38
N Power	Gas – Hall	337.06	67.41	404.47
British Gas	Maintenance Agreement	81.30	16.26	97.56

Zoom video communications inc	Office expenses – zoom meetings	11.99	2.40	14.39
ID	Mobile phone contracts	6.00	0.00	6.00
E-on	St Judith's Field Electricity	8.99	0.45	9.44
E-on	The Green Electricity	26.68	1.33	28.01
<b>Invoices – Jan 15</b>				
Mr M Mulcrone	Christmas Tree Light Fittings: IKEA – 9.17 (1.83, 11.00) Screwfix – 13.82 (2.76, 16.58)	22.99	4.59	27.58
Maritime Transport Ltd	Parish Van expenses	28.01	5.60	33.61
AYR Nurseries and Landscapes	Christmas Tree and delivery	320.00	64.00	384.00
AGE Electrical Services Ltd	Alarm Maintenance	65.00	13.00	78.00
CARESCO	Dec/Jan Sawtry Eye	140.00	0.00	140.00
Assistant Clerk	Training – Community Action Suffolk	10.00	0.00	10.00
Viking	Village Maintenance	84.93	16.99	101.92
<b>BT (Paid January 8)</b>	Utilities	61.41	12.28	73.69
Communicorp	Clerks and Councils Direct – Subscription	12.00	0.00	12.00
SRM Electrical Services	Christmas Tree connection	314.89	62.98	377.87
Premier Motor Vehicle Servicing Ltd	Van service and MOT	131.49	16.89	148.38
		<b>1190.72</b>	<b>196.33</b>	<b>1387.05</b>