

Minutes of the Full Council meeting held via zoom on April 14th 2021

Present: Cllrs Tuplin (Chairman), Alexander, Custance, Gadsby, Huntingdon, Laxton, Martin, Mulcrone, Parkes, Poole, Potter, Rose, Sanderson, Smith, Whittaker
 The Clerk and Assistant Clerk
 District and County Cllr Bywater
 1 member of the public

29.21	Apologies for Absence
30.21	To Approve Minutes Dated March 10 th – attached
31.21	Matters Arising From Previous Minutes (for information only)
32.21	Members' Declaration Of Interest for items on the Agenda:
Public forum – no-one wished to speak	
33.21	<p>To Receive Reports From Representatives Of Outside Bodies:</p> <ol style="list-style-type: none"> 1. District Council – Cllr Tuplin – advised that the Chairman of the District Council – Cllr Davies has passed away and the Vice Chairman Cllr McGuire will be temporary Chairman. Cllr Tuplin attended the Development Management Committee – no items relating to Sawtry 2. District and County Council – Cllr Bywater – expressed condolences to Cllr Davies' family. The staffing panel meet tomorrow to appoint a replacement for Liz Robyn. Cllr Bywater was pleased to see that the Parish Council's Jointly Funded Application for signage and road markings for Greenfield has been recommended for approval. <p>It was agreed that the link to the County Council for reporting issues relating to highways – potholes, overhanging branches etc – would be put on the Parish Council face book page.</p> <p>Cllr Bywater left the meeting.</p>
34.21	To Receive The Chairman's Report – nothing to report
35.21 Committees	<ol style="list-style-type: none"> 1. To Report Any Changes To Committee Membership: Cllr Rose to join Amenities Cllr Huntingdon to join Planning, Amenities and Community
	To Receive And In So Far As Required, Ratify Recommendations Contained In The Minutes Of The Following Committees (as listed):
	<ol style="list-style-type: none"> 2. Amenities Committee – no meeting. Cllr Whittaker is standing down as chairman of the committee so a new chairman will need to be appointed at the next meeting.
	<ol style="list-style-type: none"> 3. Community Committee – no meeting
	<ol style="list-style-type: none"> 4. Finance and General Purposes Committee – no meeting It was agreed that a new hire agreement be drawn up for the hire of the hall to ensure government guidelines are met. The agreement to include a condition that banners are not to be placed around the village on a long term basis advertising regular meetings/events at the hall.
	<ol style="list-style-type: none"> 5. Planning Committee held April 14th – attached. Appendix 1

36.21	Finance: 1. To note net summary as at March 31 st – attached 2. To note bank reconciliation as at March 31 st – attached 3. To note receipt of additional Closed Business Lockdown Grant of £2096.00 due to closure of Old School Hall. Also £8,000 re-start grant received.				
37.21	It was agreed to amend Standing Order 3a in accordance with Standing Order 5b to enable the Annual Meeting of the Parish Council to be held on May 5 th at 7.30pm via zoom, prior to legislation changes on May 7 th .				
38.21	It was agreed to schedule the Annual Parish Meeting for 7.00pm on May 5 th .				
39.21	It was agreed to support in principal the Great British Spring Clean May 28 th – June 13 th especially the younger people who are taking part in regular litter picking around the village.				
40.21	On-line Payments – approved				
	Payable to	For	Net	VAT	Gross
	BACS – payable on 15 April				
	Staff	Wages/Salaries for 6 people	4913.45	0.00	4913.45
	BACS – payable on 22 April				
	HMRC Cumbernauld	Tax & NI	1421.86	0.00	1421.86
	LGSS	Pensions	1493.82	0.00	1493.82
	Direct Debits – various dates				
	Eclipse Internet	Utilities	14.95	2.99	17.94
	British Gas	Maintenance Agreement	81.30	16.26	97.56
	Zoom video communications inc	Office expenses – zoom meetings	11.99	2.40	14.39
	ID	Mobile phone contracts	6.00	0.00	6.00
	Invoices – payable 15 April				
	Maritime Transport Ltd	Parish Van expenses	40.93	8.19	49.12
	2commune Ltd	Annual Website/emails Subscription	960.00	192.00	1152.00
	Viking	Office expenses	167.46	20.29	187.75
	CAPALC	Councillor Training	75.00	0.00	75.00
	Premier Motor Vehicle Servicing Ltd	Van Expenses	174.43	34.89	209.32
	NALC	Councillor Training	32.44	6.49	38.93
	SLCC	Clerk training	45.00	9.00	54.00
	Hunts Forum	Subscription	50.00	0.00	50.00
	Paid April 1st				
	PortalPlanQuest Limited	Greenfield Planning Application	2797.00	0.00	2797.00
	BT	Utilities	54.90	10.98	65.88

41.21	Sawtry Ex-Servicemen's Club Correspondence – attached for referral to F & GP – April	
42.21	To resolve that the press and public be excluded from the meeting because the business to be transacted contains sensitive information. The member of the public left the meeting.	
43.21	The Clerk updated on the plans for staff to return to contracted hours.	
44.21	Next meeting	May 5 th at 7.00pm – Annual Meeting of the Parish Council – subject to approval of agenda item 37.21

Appendix 1 Minutes of the Planning Committee held via zoom on April 14th 2021

Present: Cllrs Parkes (Chairman), Alexander, Custance, Huntingdon, Martin, Poole, Potter, Rose, Sanderson, Whittaker. The Clerk and Assistant Clerk. District Cllr Tuplin. 1 member of the public
In the absence of Cllr Parkes, Cllr Martin chaired the start of the meeting.

1	APOLOGIES FOR ABSENCE – none	
2	MINUTES OF THE LAST MEETING – February 24 th – previously circulated	
3	MATTERS ARISING FROM PREVIOUS MINUTES (for information only)	
4	MEMBERS' DECLARATION OF INTEREST for Agenda items – none	
Public Forum: No-one wishes to speak		
5	<p>Planning Applications:</p> <p>5.1 21/00070/HHFUL - 3 Fen Lane - Proposed Detached Garage with Studio over – recommend refusal. The outside staircase would affect the neighbour's privacy, the Committee would support the application if the staircase was internal.</p> <p>5.2 21/00546/HHFUL - 8 Bedford Way - Proposed single storey extension to the side and rear and detached double garage – Recommend approval – looks reasonable, the access at the side of the property will remain.</p> <p>Cllr Parkes chaired the rest of the meeting.</p>	
6 Highways	<p>6.1 Condition of path between Chapel End and Manor Drive – it was agreed to consider this as an option for the Jointly Funded Minor Improvement Grant application for 2022/23</p> <p>6.2 Increase in numbers and speed of vehicles and impact of developments on the village – the speed bumps were originally installed in Fen Lane to assist the police in enforcing the 20mph speed limit outside the Village Academy. These need to be retained as safety measures due to the danger to pupils if removed.</p> <p>6.3 Concerns re speed limit in St Andrews Way – noted. The Clerk confirmed that the consultation with the County Council is in progress.</p> <p>6.4 To note correspondence from the County Council advising that the work to divert footpaths 23 & 26 through the Glebe Farm estate on Gidding Road has been completed to a satisfactory standard – noted</p>	
7	Jointly Funded Improvements: To note the panel decision for 2021/22 and to agree to the required financial contribution – it was agreed the Parish Council would pay the £170.75 contribution towards the costs of the project.	
8	Neighbourhood Plan – Cllr Potter updated the meeting on the progress of the group – the success of the Facebook group, the production of paper and on-line questionnaires, the application to locality for funding. The group are continuing to review their methods of communicating with residents.	
9	NEXT MEETING	As required