



The Old School House
37 Green End Road
Sawtry
Huntingdon
PE28 5UY

Tel: 01487 831771
Office Open 9.00 – 1.00 Mon – Fri
E mail: clerk@sawtry-pc.gov.uk
www.sawtry-pc.gov.uk

TO MEMBERS OF THE COUNCIL:

You are hereby summoned to attend a **MEETING OF THE FULL PARISH COUNCIL** on **Wednesday, September 8th 2021 at 7.30 pm** in the Old School Hall for the purpose of transacting the following business. Members of the Press and Public are invited to attend. Spaces will be limited.

AGENDA

84.21	Apologies for Absence
85.21	To Approve Minutes Dated July 14 th – attached
86.21	Matters Arising From Previous Minutes (for information only)
87.21	Members' Declaration Of Interest for items on the Agenda:
Public forum – meeting suspended. If residents of Sawtry wish to speak on any item on the agenda (max 3 mins) the meeting will be suspended for a 10 minute open forum. If you wish to speak you must inform the Clerk or the Chairman at least 24 hours before the meeting.	
88.21	To Receive Reports From Representatives Of Outside Bodies: <ul style="list-style-type: none"> 1. District Council – Cllr Tuplin 2. District and County Council – Cllr Bywater
89.21	To Receive The Chairman's Report
90.21 Committees	1. To Report Any Changes To Committee Membership
	To Receive And In So Far As Required, Ratify Recommendations Contained In The Minutes Of The Following Committees (as listed):
	2. Amenities Committee – no meeting <ul style="list-style-type: none"> 2.1 Request received to use the skate park for scooter training – email with details of the request sent to Councillors on August 26th 2.2 Verbal report on the Skate Jam event held on September 5th – Cllr Martin
	3. Community Committee – no meeting <ul style="list-style-type: none"> 3.1 For information – the Youth Club is re-starting in September 3.2 Verbal report on the police liaison meeting attended by Cllr Martin 3.3 Verbal report on meeting with Cllrs Parkes, Martin, Laxton and Gadsby with the Man Cave re storage of sand bags 3.4 Verbal report on the Sport for All Event held on September 4th – Cllr Martin
	4. Finance and General Purposes Committee – no meeting <ul style="list-style-type: none"> 4.1 Verbal report on meeting between Cllrs Tuplin, Alexander and Laxton and representatives of the Ex-Servicemen's Club 4.2 Verbal report on Cllr Potter's meeting with representatives of Academy Leisure regarding signage
	5. Planning Committee – August 11 th , September 8 th
91.21	Finance: <ul style="list-style-type: none"> 1. To note net summary of accounts as at July 31st 2021 – attached 2. To note bank reconciliation as at July 31st 2021 – attached 3. To note bank account summary as at July 31st 2021 – attached 4. To note Insurance renewal due October 1st - £3,887.23 (continuation of 3 year deal)

92.21	To Approve On-line Payments:				
	Payable to	For	Net	VAT	Gross
	BACS – 15 September				
	Staff	Wages/Salaries for 5 people	4922.26	0.00	4922.26
	BACS – 22 September				
	HMRC Cumbernauld	Tax & NI	1582.91	0.00	1582.91
	LGSS	Pensions	1461.92	0.00	1461.92
	Direct Debits – various dates				
	KCOM Internet	Utilities	45.00	9.00	54.00
	British Gas	Maintenance Agreement	81.30	16.26	97.56
	HDC	St Andrews Rates	81.00	0.00	81.00
	Invoices – September 15th				
	The CGM Group (East Anglia) Ltd	Grass Cutting	5939.15	1187.82	7122.97
	Integrity Team Ltd	Wi-fi installation in Old School Hall and monthly subscription	1490.00	298.00	1788.00
	HDC	Elections	2051.24	0.00	2051.24
	LSK Hire (paid 17/8)	Skatejam portaloos	250.00	50.00	300.00
	Geosphere Ltd	Annual subscription – Parish Online	252.00	50.40	302.40
	Zurich Town & Parish, Insurer Trust Account	Insurance	3887.23	0.00	3887.23
	ArrestaPest Gidding Ltd	Moles St Andrews	71.67	14.33	86.00
	Glasdon UK Ltd	Memorial Bench	565.97	113.19	679.16
	Trade UK	Safety wear	27.42	2.33	29.75
	AGE	CCTV St Judith's and CCTV annual service and maintenance	4769.00	953.80	5722.80
	ESPO	Property Maintenance	45.74	7.42	53.16
	ARRESTaPEST(Gidding) Ltd	Moles St Andrews	71.67	14.33	86.00
	Janet Spencer – paid 27/8/21	Sawtry in Bloom	93.16	12.64	105.80
	Spaldwick Parish Council	Proportion of Assistant Clerk's SLCC membership	90.00	0.00	90.00
	Mewies Engineering Consultant Ltd	Drainage report for Greenfield planning application	625.00	125.00	750.00
Premier Solicitors	Easement document for St Andrews and land registry fee	890.00	170.00	1060.00	
TOTAL		28138.74	2793.54	30932.28	

93.21	Dates of Next meetings	Community Committee September 15 th 7.00pm Amenities Committee September 15 th 7.45pm Planning Committee 22 nd 7.00pm Finance and General Purposes Committee September 22 nd 7.30pm Full Council October 13 th 7.30pm
94.21	To resolve that the press and public be excluded from the meeting because the business to be transacted contains sensitive information – no members of the public were present – resolved	
95.21	Staffing Matters: 1. Notes of staffing meeting held on August 11 th – attached 2. Staffing	

Diane Davis PSLCC, Clerk to the Council/Proper Officer



Thursday September 2nd 2021