



The Old School House
37 Green End Road
Sawtry
Huntingdon
PE28 5UY

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TO MEMBERS OF THE COUNCIL:

You are hereby summoned to attend a **MEETING OF THE FULL PARISH COUNCIL** on **Wednesday, November 10th 2021 at 7.30 pm** in the Old School Hall for the purpose of transacting the following business. Members of the Press and Public are invited to attend.

AGENDA

108.21	Apologies for Absence				
109.21	To Approve Minutes Dated October 13 th – attached				
110.21	Matters Arising From Previous Minutes (for information only)				
111.21	Members' Declaration Of Interest for items on the Agenda:				
Public forum – meeting suspended. If residents of Sawtry wish to speak on any item on the agenda (max 3 mins) the meeting will be suspended for a 10 minute open forum. If you wish to speak you must inform the Clerk or the Chairman at least 24 hours before the meeting.					
112.21	To Receive Reports From Representatives Of Outside Bodies:				
	1. District Council – Cllr Tuplin				
	2. District and County Council – Cllr Bywater				
113.21	To Receive The Chairman's Report				
114.21	1. To Report Any Changes To Committee Membership				
Committees	To Receive And In So Far As Required, Ratify Recommendations Contained In The Minutes Of The Following Committees (as listed):				
	2. Amenities Committee – no meeting				
	3. Community Committee – no meeting				
	4. Finance and General Purposes Committee – no meeting				
	5. Planning Committee – November 10 th – verbal report				
115.21	Finance:				
	To note net summary of accounts as at October 31 st 2021 – attached				
	To note bank reconciliation as at October 31 st 2021 – attached				
116.21	To Approve On-line Payments:				
	Payable to	For	Net	VAT	Gross
	BACS – payable on 15 November				
	Staff	Wages/Salaries for 6 people	5326.82	0.00	5326.82
	BACS – payable on 22 November				
	HMRC Cumbernauld	Tax & NI	1721.15	0.00	1712.45
	LGSS	Pensions	1443.56	0.00	1443.56
	Direct Debits – various dates				
	KCOM Internet	Utilities	14.95	2.99	17.94
	British Gas	Maintenance Agreement	81.30	16.26	97.56

	Information Commissioner	Data Protection renewal fee	40.00	0.00	40.00
	ID	Mobile phone contract	6.00	0.00	6.00
	HDC	St Andrews Rates	81.00	0.00	81.00
	Integrity Team	Wi fi in hall	30.00	6.00	36.00
	Invoices – November 15th				
	The CGM Group (East Anglia) Ltd	Grass cutting	617.70	123.54	741.24
	SRM Electrical Services	Light to illuminate village sign on The Green	1732.03	346.41	2078.44
	Anthony Northcote Planning Limited	Neighbourhood Plan Consultant	405.00	0.00	405.00
	ESPO	Property Maintenance	40.25	8.05	48.30
	British Legion	Donation for 2 wreaths	TBC		
	CDS	St Andrews Cemetery – tenders	850.00	170.00	1020.00
	Janet Spencer	Sawtry in Bloom	38.43	0.00	38.43
	Janet Spencer	Refund of allotment deposit	45.00	0.00	45.00
	D Sacker	Refund of allotment deposit	55.00	0.00	55.00
117.21	Date of Next meetings	Community Committee November 17 th 7.00pm Amenities Committee November 17 th 7.45pm Planning Committee (if required) November 24 th 7.00pm Finance and General Purposes Committee November 24 th 7.30pm (or 7.00pm if no planning) Full Council December 8 th 7.30pm			
118.21	To resolve that the press and public be excluded from the meeting because the business to be transacted contains sensitive information				
119.21	Staffing Matters: 1. Staffing update 2. Recruitment update				

Diane Davis PSLCC, Clerk to the Council/Proper Officer



Thursday November 4th 2021