



The Old School House
37 Green End Road
Sawtry
Huntingdon
PE28 5UY

Tel: 01487 831771
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TO MEMBERS OF THE COUNCIL:

You are hereby summoned to attend a **MEETING OF THE FULL PARISH COUNCIL** on **Wednesday, July 14th 2021 at 7.30 pm** in the Old School Hall for the purpose of transacting the following business. Members of the Press and Public are invited to attend. Spaces will be limited.

To comply with the risk assessment for the use of the Old School Hall social distancing to be always maintained and masks to be worn inside the building unless speaking at the meeting.

AGENDA

71.21	Following uncontested by-election Lee White to sign declaration of acceptance of office
72.21	Apologies for Absence
73.21	To Approve Minutes Dated June 9 th – previously circulated
74.21	Matters Arising From Previous Minutes (for information only)
75.21	Members' Declaration Of Interest for items on the Agenda:
Public forum – meeting suspended. If residents of Sawtry wish to speak on any item on the agenda (max 3 mins) the meeting will be suspended for a 10 minute open forum. If you wish to speak you must inform the Clerk or the Chairman at least 24 hours before the meeting.	
76.21	To Receive Reports From Representatives Of Outside Bodies: <ol style="list-style-type: none"> 1. District Council – Cllr Tuplin 2. District and County Council – Cllr Bywater
77.21	To Receive The Chairman's Report
78.21 Committees	1. To Report Any Changes To Committee Membership
	To Receive And In So Far As Required, Ratify Recommendations Contained In The Minutes Of The Following Committees (as listed):
	2. Amenities Committee June 16 th – previously circulated It was agreed to recommend to Full Council that: <ul style="list-style-type: none"> • Caretakers to paint igloo and rockers. • Wet pour repair kit to repair the ground where the net was removed from the multi-play area to be ordered from Wicksteed • No dogs sign to be put on the gate of the Green End Road play park • A litter bin is purchased and situated under the trees adjacent to the new picnic benches
	2.1 Request from resident of Cotton Close for the brambles/hedges/trees to be cut back on the amenities land off Bill Hall Way/Green End Road as they are causing damage to fence panels. After work completed resident will replace panels, and they have asked if it is acceptable for them to have a gate directly onto the grassed area
	2.2 Representative from Sovereign Play has appointment at 9.30am on July 22 nd to discuss proposals for replacement of multi play unit – to agree Councillor(s) to attend
	2.3 Skatepark – to agree date for official opening and to agree who will liaise with Maverick who are organising the event.

	<p>3. Community Committee June 16th – previously circulated It was agreed to recommend to Full Council that:</p> <ul style="list-style-type: none"> the Litter Pickers group would be co-opted and they will be able to send a representative to the Community meetings. <p>3.1 To consider response to request from Academy Leisure to meet to discuss their proposals for new signage.</p> <p>4. Finance and General Purposes Committee – June 23rd – previously circulated It was agreed to recommend to Full Council that:</p> <ul style="list-style-type: none"> The quote from Integrity Team of £1580 + VAT for installation and on-going charges of £30 + VAT a month for wi-fi in the hall is accepted. As this is a specialised area it was agreed not to seek further quotes. Filters would need to be in place to control usage. The zoom subscription should be cancelled A donation is made to the Churches Holiday Scheme of £150 The Council continue with the social media policy adopted in September 2017 with the amendment that there is no named responsible person: A decision is to be made whether or not to continue a presence on Next Door <p>4.1 To consider S G Electrical Ltd revised charges for monthly/annual electrical inspections of £55 + VAT a month (for the last 15 years has been £30 + VAT) which includes 10 monthly tests, 1 yearly one-hour test, 1 yearly three-hour test, Log book to be filled in monthly and all faults reported.</p> <p>4.2 To consider request from Sawtry Day Nursery (previously circulated) for Parish Council support for closing the pedestrian access gate between Green End Road car park and the Academy grounds in August.</p> <p>5. Planning Committee – June 23rd – previously circulated To consider request from Man Cave for Parish Council to store their supply of sand bags. following receipt of additional information from the Man Cave:</p> <ul style="list-style-type: none"> 32 Hessian Sandbags (readymade), 2 Woven Polypropylene ton bags, 1 containing 1/2 ton of loose sand and the other containing 1/4 ton of loose sand. Storage – Parish Council to provide dry storage with access for public Responsibility – the upkeep of the bags could be maintained by the Man Cave, for example, topping up the sand in them. <p>6. Planning Committee – July 14th – verbal report from Cllr Parkes</p>																														
79.21	<p>Finance: To note net summary of accounts as of June 30th 2021 – attached To note bank reconciliation as of June 30th 2021 – attached To note bank account summary as of June 30th 2021 – attached</p>																														
80.21	<p>To Approve On-line Payments:</p> <table border="1" data-bbox="264 1633 1554 1938"> <thead> <tr> <th>Payable to</th> <th>For</th> <th>Net</th> <th>VAT</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>Staff</td> <td>Wages/Salaries for 6 people</td> <td>5165.23</td> <td>0.00</td> <td>5165.23</td> </tr> <tr> <td>HMRC Cumbernauld</td> <td>Tax & NI</td> <td>1561.48</td> <td>0.00</td> <td>1561.48</td> </tr> <tr> <td>LGSS</td> <td>Pensions</td> <td>1523.39</td> <td>0.00</td> <td>1523.39</td> </tr> <tr> <td>KCOM Internet</td> <td>Utilities</td> <td>14.95</td> <td>2.99</td> <td>17.94</td> </tr> <tr> <td>British Gas</td> <td>Maintenance Agreement</td> <td>85.44</td> <td>17.09</td> <td>102.53</td> </tr> </tbody> </table>	Payable to	For	Net	VAT	Gross	Staff	Wages/Salaries for 6 people	5165.23	0.00	5165.23	HMRC Cumbernauld	Tax & NI	1561.48	0.00	1561.48	LGSS	Pensions	1523.39	0.00	1523.39	KCOM Internet	Utilities	14.95	2.99	17.94	British Gas	Maintenance Agreement	85.44	17.09	102.53
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	ID	Mobile phone contract	6.00	0.00	6.00
	HDC	St Andrews Rates	81.00	0.00	81.00
	BT (Paid July 1 st)	Utilities	77.92	12.98	64.94
	The CGM Group (East Anglia) Ltd	Grass cutting (St Andrews verges – 5 cuts)	49.50	9.90	59.40
	Maritime Transport Ltd	Parish Van expenses	28.98	4.83	28.95
	Janet Spencer	Sawtry in Bloom	106.75	0.00	106.75
	Maverick Industries	Skatepark installation – design stage	9656.75	1931.35	11588.10
	HDC	Recycling bin	13.33	0.00	13.33
	Grafton Projects Ltd	Office expenses – 35.43 (7.08, 42.51) Property Maintenance – 248.92 (49.78, 298.70)	284.35	56.86	341.21
	Mewies Engineering Consultant	Greenfield – flooding and topography survey	375.00	75.00	450.00
	Sawtry Methodist Church	Summer Holiday Scheme	150.00	0.00	150.00
	2Commune Ltd	Website domain name renewal	180.00	30.00	150.00
	Hevey Building Supplies	Village Maintenance	574.29	114.86	689.15
81.21	Date of Next meetings	Community Committee September 15 th 7.00pm Amenities Committee September 15 th 7.45pm Planning Committee (if required) July 28 th 7.00pm Finance and General Purposes Committee September 22 nd 7.30pm (or 7.00pm if no planning) Full Council September 8 th 7.30pm			
82.21	To resolve that the press and public be excluded from the meeting because the business to be transacted contains sensitive information – no members of the public were present.				
83.21	Staffing committee items deferred from F & GP June 23 rd : <ul style="list-style-type: none"> To consider Assistant Clerk CILCA training To consider staffing changes proposals 				

Diane Davis PSLCC, Clerk to the Council/Proper Officer



Thursday July 8th 2021