



The Old School House
37 Green End Road
Sawtry
Huntingdon
PE28 5UY

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TO MEMBERS OF THE COUNCIL:

You are hereby summoned to attend a **MEETING OF THE FULL PARISH COUNCIL** on **Wednesday, February 9th 2022 at 7.30 pm** in the Old School Hall for the purpose of transacting the following business. Members of the Press and Public are invited to attend. Spaces will be limited.

AGENDA

1/22	Apologies for Absence				
2/22	To Approve Minutes Dated December 8 th 2021 – previously circulated				
3/22	Matters Arising From Previous Minutes (for information only)				
4/22	Members' Declaration Of Interest for items on the Agenda:				
Public forum – meeting suspended. If residents of Sawtry wish to speak on any item on the agenda (max 3 mins) the meeting will be suspended for a 10 minute open forum. If you wish to speak you must inform the Clerk or the Chairman at least 24 hours before the meeting.					
5/22	To Receive Reports From Representatives Of Outside Bodies:				
	<ol style="list-style-type: none"> 1. District Council – Cllr Tuplin 2. District and County Council – Cllr Bywater 				
6/22	To Receive The Chairman's Report				
7/22 Committees	1. To Report Any Changes To Committee Membership				
	To Receive And In So Far As Required, Ratify Recommendations Contained In The Minutes Of The Following Committees (as listed):				
	2. Amenities Committee – no meeting				
	2.1 Email received from CMAT requesting Parish Council support of funding applications to develop a full size 3G floodlit artificial grass pitch on the college site – attached				
	3. Community Committee – no meeting				
	4. Finance and General Purposes Committee – no meeting				
	5. Planning Committee – January 26 th – attached, February 9 th – verbal report				
8/22	Finance:				
	To note net summary of accounts as at January 31 st 2022 – attached				
	To note bank reconciliation as at January 31 st 2022 – attached				
	Renewal of van insurance – Zurich quote attached				
9/22	To validate January payments – attached (APPENDIX 1)				
	To approve February on-line payments as listed below				
	Payable to	For	Net	VAT	Gross
	Wages/Salaries – 6 members of staff		5099.53	0.00	5099.53
	HMRC Cumbernauld	Tax & NI	1673.00	0.00	1673.00
	LGSS	Pensions	1504.34	0.00	1504.34
	KCOM Internet	Utilities	45.00	9.00	54.00
	British Gas	Maintenance Agreement	81.30	16.26	97.56
	ID	Mobile phone contracts	6.00	0.00	6.00
Integrity	Wi-fi in Hall	30.00	6.00	36.00	

	Computer Man IT Services	Annual maintenance	598.00	119.60	717.60
	Chagos Computing Ltd	Parish Online Training – Neighbourhood Plan	70.00	0.00	70.00
	D V Maintenance	Repair to manhole cover in car park Handrail St Judith's	661.70	132.34	794.04
	ESPO	Village Maintenance	92.95	18.59	111.54
	K Sanderson	Sawtry in Bloom flowers	53.24	0.00	53.24
	Screwfix/Trade UK	Village Maintenance	20.83	4.16	24.99
	London Hearts	Defibrillator – Old School Hall	1325.00	0.00	1325.00
	Arthur Ibbett Ltd –	Machinery service	666.94	133.39	800.33
	S G Electrical Services	Monthly lighting check x 2	110.00	22.00	132.00
	Anthony Northcote Planning Ltd	Neighbourhood Plan	716.23	0.00	716.23
10/22	Dates of Next meetings	Community Committee February 16 th 7.00pm Amenities Committee February 16 th 7.45pm Planning Committee (if required) February 23 rd 7.00pm Finance and General Purposes Committee February 23 rd 7.30pm (or 7.00pm if no planning) Full Council March 9 th 7.30pm			
11/22	To resolve that the press and public be excluded from the meeting because the business to be transacted contains sensitive information.				
12/22	Staffing				

Diane Davis PSLCC, Clerk to the Council/Proper Officer



Thursday February 3rd 2022

APPENDIX 1 – JANUARY PAYMENTS

Wages/Salaries – 6 members of staff		5086.17	0.00	5086.17
HMRC Cumbernauld	Tax & NI	1649.99	0.00	1649.99
LGSS	Pensions	1477.93	0.00	1477.93
KCOM Internet	Utilities	45.00	9.00	54.00
HDC	Rates – St Andrews	81.00	0.00	81.00
E-on	Electricity – House	183.16	9.16	192.32
British Gas	Maintenance Agreement	81.30	16.26	97.56
ID	Mobile phone contracts	6.00	0.00	6.00
Integrity	Wi-fi in Hall	30.00	6.00	36.00
Viking	Office expenses	47.52	9.50	57.02
CAPALC	Lee White Training	75.00	0.00	75.00
Communicorp	Local Councils Update subscription renewal	100.00	0.00	100.00
S G Electrical Services	Monthly emergency lighting check, replacement water heater, repair to alarm sounding board	702.00	140.40	842.40
East of England Ambulance Trust	Donation from Carol Service	50.00	0.00	50.00
CARESCO – new minibus	Donation from Carol Service	50.00	0.00	50.00
AGE	Annual CCTV and alarm service	250.00	50.00	300.00
Cambridgeshire ACRE	Membership Renewal	57.00	0.00	57.00
AYR Nurseries and Landscapes	Christmas Tree on The Green	425.00	85.00	510.00
Premier Motor Vehicle Servicing Ltd Bank Details: A/c 93145638 - Sort Code: 20-74-81	Van service and MOT	276.49	45.89	322.38
HDC (Income Suspense)	Recycling bin	13.33	0.00	13.33
Communicorp	Clerk and Councils Direct – subscription	12.00	0.00	12.00